



## Neonatology Outpatient Consult Visits

1. Log into Epic make sure that you are choosing the correct department (**MFM departments based on Location**) for the patients encounter.



BMOP SLC MATERNAL FETAL MEDICINE – BOISE \*\*SLCP SLC Children's Surgery – BOISE (Pavilion) MVMP SLC MATERAL FETAL MEDICINE – TWIN FALLS NMOP SLC MATERNAL FETAL MEDICINE – NAMPA

NOTE: Appointments may be scheduled in other departments, make sure you log into the department that the appointment is scheduled in.

D	Department	Center	Specialty	Location	Service Area
10707019	NMOP SLC MATERNAL FETAL MEDICINE - NAMPA	NMOP	Maternal and Fetal Medicine	SLHS NAMP	SLHS SERVICE
10120101	BMOP SLC MATERNAL FETAL MEDICINE - BOISE	BMOP	Maternal and Fetal Medicine	SLHS BOISE	SLHS SERVICE
10997017	SLHS NICU PROVIDER	SLHS	Neonatology	SLHS HEALT	SLHS SERVICE
10625003	SLCP SLC CHILDRENS NICU FOLLOW UP CLINIC - BOISE	SLCP	Neonatology	SLHS CHILD	SLHS SERVICE
10625017	SLCP SLC CHILDRENS SPEECH THERAPY - BOISE	SLCP	Speech Therapy	SLHS CHILD	SLHS SERVICE
10625036	SLCP SLC CHILDRENS DIETITIAN CLINIC - BOISE	SLCP	Pediatric Dietitian	SLHS CHILD	SLHS SERVICE
10400183	MVMC SL CHILDRENS SPEECH THERAPY - TWIN FALLS	Magic Valley Medical Center	Speech Therapy	SLHS MAGIC	SLHS SERVICE
10625043	SLCP SLC NEONATOLOGY OUTPATIENT CONSULT	SLCP	Neonatology	SLHS CHILD	SLHS SERVICE
10103176	DNU PENDING ACST SL CHILDRENS NICU FOLLOW UP CLINIC - BOISE	ACST CSC	Neonatology	SLHS ANDE	SLHS SERVICE
10700010	HOMB HOME HEALTH BOISE	HOMB	Home Health Services	SLHS HOME	SLHS SERVICE
10998228	SL HEALTH PARTNERS - ADMIN		Care Coordination	SLHS SUPP	SLHS SERVICE
10103102	DNU PENDING ACST SL CHILDRENS GASTROENTEROLOGY	ACST CSC	Pediatric Gastroenterology	SLHS ANDE	SLHS SERVICE
23100100	CC MWB PLASTIC SURGERY - MISTRY		Plastic Surgery	MWB MISTR	CC MISTRY WO
10103161	DNU PENDING ACST SL CHILDRENS DIETITIAN CLINIC	ACST CSC	Pediatric Dietitian	SLHS ANDE	SLHS SERVICE
10998157	BMC BOISE NEONATOLOGIST - ADMIN			SLHS SUPP	SLHS SERVICE

2. Select the Schedule tab on near the top toolbar of your screen to get to the clinic schedule.



Please note: Do not go to notes post it on the next page double click the pt name first



3. Double click on your patients name for the scheduled appointment.



4. Click on *Chart Review* to review patient documentation. All historical notes and results are viewable in this screen.



## 5. Documentation:

←→ Chart Review  Rooming  Plan	Wrap-Up Quick Procedure	-	ş	This Visit 🗐 Notes 🔻		
4/27/2021 visit with Scott A. Snyder, MD for ROOMING Visit Info Care Everywhere Episodes Dating History Medications Allergies BestPractice Venty R	MFM CONSULT - Testing Vital Signs Overview & Plan Vitals and Notes x Benefits Problem List Visit Diagnoses Smarts	Results Console Sets	? *-	te v 1 NICU FU -Collapsible 5 Teleh	Visit summary 2 New NoteWriter Note 3 APSO Collapsible	Send notes Communications a
<b>∳<sup>©</sup> Visit Information </b> <i>I</i> Chief Complaint None	Recent Visits with Scott A. Snyder, MD None Other Visits in Maternal and Fetal Medicir None	ie		Ay Note ┌ Cosign Required ☆ B U இ % 5 இ י	<ul> <li>Lesert Smartflext (2)</li> <li>Lesert Smartflext (2)</li></ul>	
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Organizations with Information	Authorization Status Last Update					
IHDE	Not Needed -					
NextGen Share	Not Needed -					
◄ View Outside Records						
🖕 Episodes 💉						
Linked	Туре	Noted				
× G2P1	PREGNANCY	03/23/2021				
		Episodes of Care 🦉				
🕫 Dating 🖋			1			
Working EDD: 07/22/21 set by Jennifer Gerlach, RN on 03/23/2	1	CA D/4				
Last Menstrual Period: 10/15/20 + 280 days	07/22/21	GA Diff. Working				
Est. Date of Conception: N/A + 266 days	N/A	N/A			•	
Ultraund: N/A GA: N/A	N/A	N/A				
		Audit Trail Report				
⊷ Vital      ✓		Flowsheets a	~	Attached Eiles (0) Sign when Signing Visit	8	Cancel
+ ADD ORDER 😫 + ADD DX (1)						ILEVEL OF SERVICE

a. Diagnosis: on the bottom Right of the screen. Click the Add DX, the search bar will display, or select the correct Dx.



- b. Level of Service: on the bottom right of the screen, for the Consult completed, and Sign Visit when all documentation is complete.
  - i. You can hover over the Level of Service buttons to see what code they are.
    - N= New Patient
    - E= Established Patient.

- c. Note: Complete your progress note on the right toolbar

Note: If the "Notes" or "This Visit" Tab is not on the top right of your screen you may need to click the "arrow" to expand the right sidebar. This will be on the center right edge of the screen.

- *d.* MFM appointments Once all documentation is complete, *Sign Visit* on the bottom right of the screen.
- *e.* **\*\***Note for surgery or other Pavilion consults you will not sign.
- 6. When Consult is complete, go back to the *Change Context* option under EPIC and change your department back to the SLHS NICU Provider.

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